

Baan E-Enterprise

Euro Conversion Guide

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About this document

This document describes how to make your Baan E-Enterprise software euro-compliant. If you use an EPC (European parallel currency) as the home currency in your Baan E-Enterprise software, you must carry out the conversion procedures as described in this document. The reader is assumed to be familiar with the Baan E-Enterprise software and the overall structure of the applications of the Baan E-Enterprise software. The reader is also assumed to be familiar with the BAAN IV/BaanERP software. A general knowledge of BAAN Finance is also strongly recommended.

To use this document

This guide is divided into the following chapters.

Chapter 1 “Introduction,” briefly explains the euro conversion in Baan E-Enterprise and the steps that you must take before you make your system euro-compliant.

Chapter 2, “Euro conversion in E-Sales,” describes how to carry out the euro conversion in E-Sales.

Chapter 3, “Euro conversion in E-Procurement,” describes how to carry out the Euro conversion in E-Procurement.

Chapter 4, “Post euro conversion,” describes the checks you can perform after you carry out the internal conversion and the external conversion.

1 Introduction

General

Companies who account in any of the EPCs (European parallel currencies) must handle the euro currency by January 1, 2002. All Baan applications that deal with payments must comply with this situation.

This document describes the steps that you must carry out to convert EPC currencies and EPC currency amounts to the euro currency in Baan E-Enterprise.

Definitions, acronyms, and abbreviations

Term	Description
EPC	European Monetary Unit Participating Currencies
BIS	Business Information System (also known as backend system)
BOI	Business Object Interface
CRI	Currency Initialization
MCR	Multicurrency
MCS	System Tables
Merchant ID	<p>The merchant identifier that is assigned to you by CyberSource. Use the same Merchant ID for evaluation, testing, and production.</p> <p>The Merchant ID is used to retrieve your public key from the CyberSource database. The retrieved public key is used to decrypt your message to ensure that it came from you and you only. Your message is digitally signed with your private key, which only you possess.</p>
PO	Purchase Order
OWB	Open World Buying
EMU	Economic and Monetary Union

References

- BAAN IVc4: *Euro Initialization User Guide* (U7163H US)
- BaanERP: *Currency Initialization* (U7146C US)

Euro conversion: general

The euro conversion tool is designed to convert EPC currencies to the euro currency and applies to the following Baan E-Enterprise application versions:

- E-Sales 2.1
- E-Sales 2.2
- E-Procurement 2.1

The euro conversion in Baan E-Enterprise consists of an internal conversion and an external conversion, which is also the case for the euro conversion in BAAN IV/BaanERP. This euro conversion enables you to make your company-related data euro-compliant before all your business partners, such as your customers and suppliers, have finished the euro conversion in their systems.

Internal conversion

The internal conversion changes the company-related (currency) data, such as the home currency, general product prices, and so on.

External conversion

The external conversion changes the business-partner-related (currency) data, such as the business partner currency, customer product prices, and so on.

Installation and configuration

The Euro Conversion wizard comes as a self-extracting archive named Euro.exe. To be able to execute the conversion, you must extract this archive in a newly created folder on the Web server.

After extraction, this folder contains the file Install.exe, the file BECClient.exe, and several additional files required for the installation.

First, run the Install.exe file.

To install the MTS component under the E-Enterprise MTS package, click **Install**.

Running the BECClient.exe file starts the Euro Conversion wizard.

Recommendations

Read the following recommendations before you carry out the euro conversion in Baan E-Enterprise:

- Stop the Web site.
Make sure that no new Web orders or requisitions are added to the Baan E-Enterprise application during the euro conversion process.
- Make a backup of the data.
If the euro conversion process fails, for example, because of a power failure or a system failure, you can restore the data from the backup.
- Process all Web orders to the backend.
- Fully process all credit card Web orders in the backend.
- Note that during the transition period, BAAN IV uses (temporarily) new CRI currency-tables for the euro conversion. The current self-service lookups (BOIs) only retrieve currency data from the standard MCS/MCR currency tables. If you have only carried out the Euro conversion in the backend, you can have difference in price information in the self-service lookups.
- Do not use data synchronization during the Euro conversion. Data inconsistencies between Baan E-enterprise and BAAN IV/BaanERP can occur.

Pre-checks

Perform the following checks before you carry out the euro conversion in Baan E-Enterprise:

- Make sure the euro currency is defined in the Baan E-Enterprise application.
- Make sure that, for the used EPC currencies, the **EPC** check box is selected.
- Make sure that all EPC currencies have a currency rate to the euro currency.
- If you use the credit card payment functionality, make sure you have defined a merchant ID for the euro currency in E-Sales.
- Make sure the applicable internal/external conversion is carried out in the backend before you perform the conversion in Baan E-Enterprise.
- If applicable, make sure the EPC prices are converted in or added to the E-Configurator. For more information about changing values and changing User Interface aspects for the currency, refer to the E-Configuration documentation.

Euro Conversion Guide

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2 Euro conversion in E-Sales

Introduction

This chapter describes the impact of the euro conversion on the standard E-Sales application.

If customizations that affect any euro aspects in E-Sales are added to the standard E-Sales application, this Euro conversion tool might not work. You are advised to check your customizations before you use this conversion tool.

Possible integrations

E-Sales can have integrations with various applications. This chapter describes the possible integrations and the impact of the euro conversion on these integrations.

E-Configuration

If E-Sales is integrated with E-Configuration, currently the prices from E-Configuration are recalculated to the business partner's currency when the item is configured and is placed in the basket. Therefore, the EPC currencies and EPC amounts do not have to be converted in E-Configuration, provided that the EPC currencies and associating currency rates remain in E-Sales.

If the EPC currencies and rates are removed from E-Sales, and if E-Configuration uses an EPC currency for the product prices, conversion must be carried out in E-Configuration.

Changing from one currency to another one involves two changes: The value of the prices must be changed, and the user interface aspects for the currency must be changed to display the correct currency name, for example, the text NLG, or fl., which is the Dutch guilder, must be replaced by euro or €.

For information on how to convert values and how to change the user interface aspects for the currency, refer to the E-Configuration documentation.

E-Procurement, OWB integration

If you integrate with the E-Procurement application, make sure that the euro conversion is also carried out in this application. For further details, refer to Chapter 3, “Euro conversion in E-Procurement.”

BAAN IV/BaanERP BIS (backend systems)

If you use BIS pricing in E-Sales, the product prices, on all levels, and tax amounts, if tax is used, are retrieved from the BAAN IV/BaanERP backend. The backend conversion consists of two major conversion processes: the internal conversion and the external conversion. More details of these processes are provided in the referenced documents that are described in “References,” in Chapter 1, “Introduction,” in this document.

Internal conversion

If the internal conversion has been carried out in the backend, the home currency, the amounts in the home currency and currency related data, such as rates, rate factor, amount limits, and so on, are changed.

E-Sales must also be updated concerning the data mentioned previously when the internal conversion has been carried out in the backend.

External conversion

If the external conversion has been carried out in the backend, the currency data and amount data related to suppliers and customers, which are business partners, is changed. This means that, from that moment, the applicable business partners will by default order products in the euro currency. The external conversion can be performed for each individual business partner.

Therefore, after the external conversion in the backend, you must carry out the external conversion in E-Sales as well for the applicable business partner(s).

CyberSource

For credit card ordering, the billing actions of these orders (lines) can cross the year boundary. For example, the Baan sales orders that are created from credit card Web orders can contain products for which no inventory is available at the moment of ordering, December 2001, but for which inventory becomes available in January 2002. As a result, the Web order or Web order line cannot be immediately billed because no hard allocations can be made in the backend. Because authorization requests are already given in the initial currency for these Web orders and Web order lines, the currency on these orders cannot be changed.

To prevent these problems, you are advised to fully process all credit card Web orders in E-Sales and the backend before you carry out the euro conversion in E-Sales.

Euro conversion

Similar to the backend system, the euro conversion in E-Sales also consists of an internal conversion and an external conversion.

The following table provides the affected subjects related to the internal/external conversion in E-Sales.

Subject		Internal conversion	External conversion
Home currency		Converted into euro	Not applicable
Currency rates (of non EPC currencies)	Home currency = EPC currency	Converted into euro rate	Not applicable
	Home currency = non EPC currency	No changes	No changes
Product prices (incl. Discount amount)	in Home currency	Converted into euro	Not applicable
	in EPC currency (not home)	No changes	Set to expired
	in non EPC currency	No changes	No changes
Customer/product prices (incl. Discount amount)	in Home currency	No changes	Converted into euro
	in EPC currency (not home)	No changes	Set to expired
	in non EPC currency	No changes	No changes
Business partner currency	is Home currency	No changes	Converted into euro
	is EPC currency (not home)	No changes	Converted into euro
	is non EPC currency	No changes	No changes
Freight costs	in Home currency	Converted into euro	Not applicable
Additional freight costs	in Home currency	Converted into euro	Not applicable

The following sections describe the internal conversion and external conversion in detail.

Internal conversion

With the internal conversion, you can convert the following in E-Sales:

- The home currency, if defined as an EPC currency.
- Currency rates of non-EPC currencies, however, only if home currency is an EPC currency.
- The product prices defined in the home currency.
- The freight costs.
- The additional freight costs.

NOTES

If the home currency is an EPC currency, you must first carry out the internal conversion, and subsequently the external conversion. If you first run the external conversion, the internal conversion will be carried out automatically.

If the home currency is not an EPC currency, you do not have to carry out the internal conversion. If your business partners use an EPC currency, proceed with the section “External conversion,” later in this chapter.

Only the valid product prices that are defined in the home (EPC) currency are converted.

If the external conversion has been carried out for all EPC business partners, the valid product prices that are defined in an EPC currency other than the former home currency are set to expired.

The expired product prices that are defined in the home currency and all expired product prices that are defined in other EPC currencies remain unchanged.

The following steps describe how to carry out the internal conversion in E-Sales:

- 1 Start the Euro Conversion wizard. The following screen appears:



Figure 2-1 Baan E-Enterprise Euro Conversion Wizard, Start screen

- 2 Click Next to continue. The following screen appears:



Figure 2-2 Conversion Type screen

- 3 Select **Internal Conversion** and click **Next**. The following screen appears:

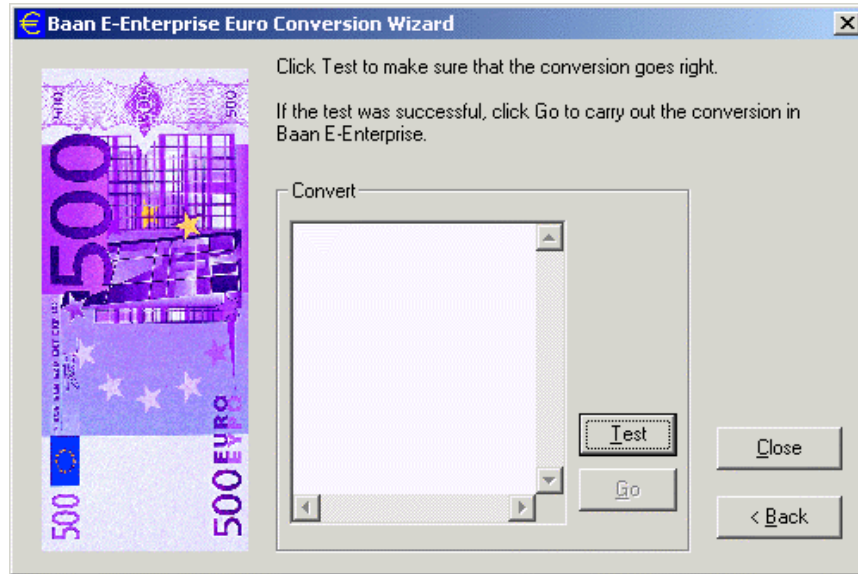


Figure 2-3 Internal Conversion Test screen

- 4 Click **Test** to check the E-Sales application for the internal conversion.

If the test was successful, the following screen appears:

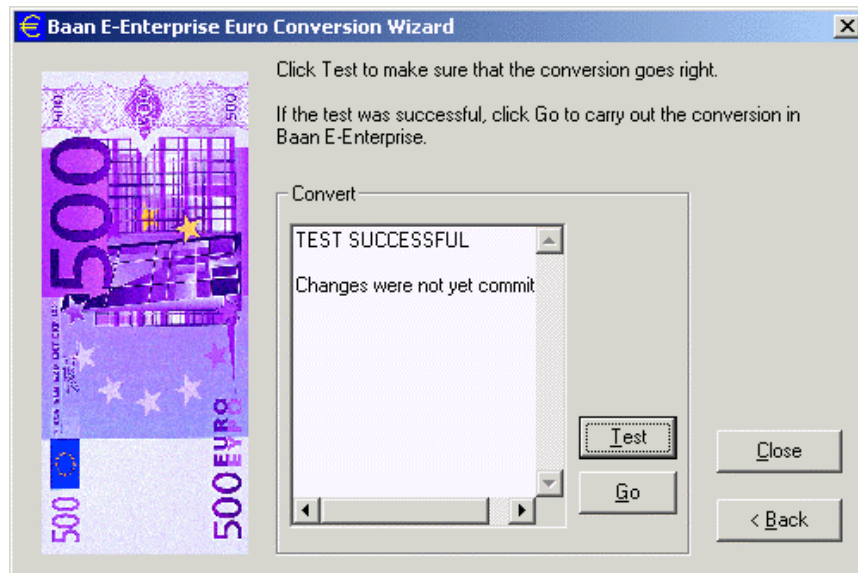


Figure 2-4 Conversion Test screen after a successful test

If the test was not successful, the following messages can appear:

- **No Euro Currency Defined:** If this message appears, you did not define, or did not correctly define, a euro currency in E-Sales. Go to the E-Sales application and make sure that the **Euro Currency** check box and the **EPC** check box are selected for the euro currency.
- **No Home Currency Defined:** If this message appears, you did not define, or did not correctly define, a home currency in E-Sales. Go to the E-Sales application and make sure that the **Home Currency** check box is selected for your home currency.
- **Home Currency Not an EPC:** If this message appears, the home currency in E-Sales is not an EPC currency; therefore, you do not have to carry out the internal conversion. If you are sure that the existing home currency is an EPC currency, go to the E-Sales application and make sure that the **EPC** check box is selected for the home currency.

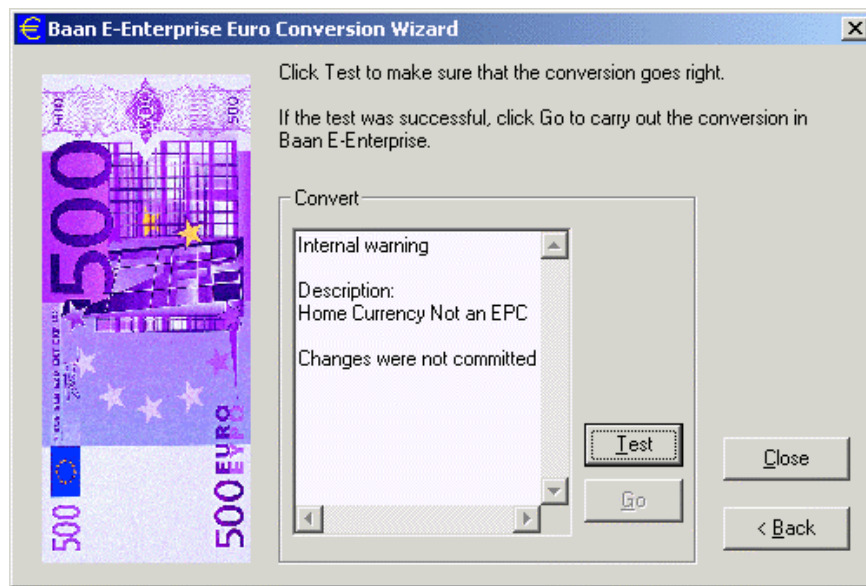


Figure 2-5 Example of an Internal conversion error message.

- 5 Click **Go** to carry out the internal conversion. When the conversion finishes, the following screen appears:

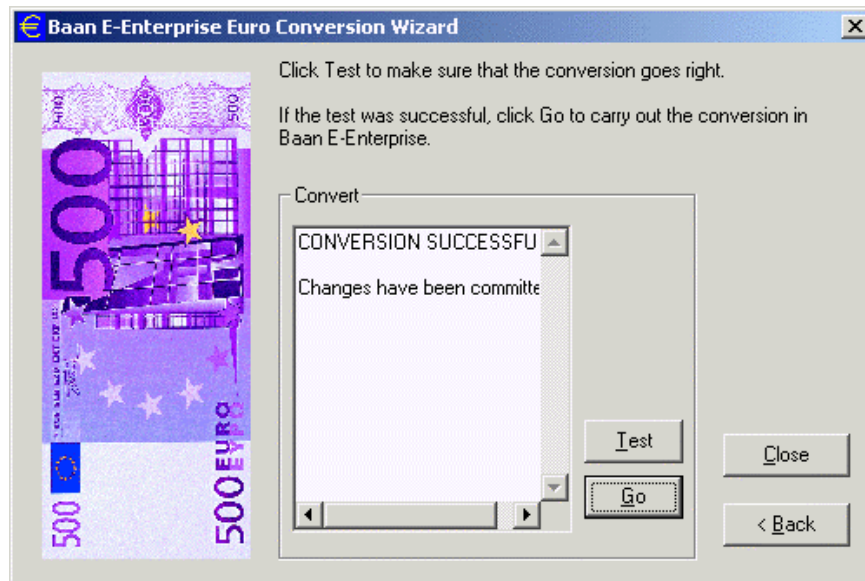


Figure 2-6 Successful internal conversion

- 6 Click **<Back** to select and carry out the external conversion or click **Close** to close the Wizard. For more information on the external conversion, refer to Step 3 in the following section.

External conversion

With the external conversion, you can convert the following in E-Sales:

- Business-partner currency.
- Customer product prices.

NOTES

If the home currency is an EPC currency, you must first carry out the internal conversion, and subsequently the external conversion. If you first run the external conversion, the internal conversion will be carried out automatically.

If the home currency is not an EPC currency, you only have to carry out the external conversion for the applicable business partners.

If the external conversion has been carried out for all EPC business partners, the valid product prices that are defined in an EPC currency, other than the former home currency, are set to Expired.

The expired customer product prices that are defined in an EPC currency remain unchanged.

The following steps describe how to carry out the external conversion in E-Sales:

- 1 Run the BECClient.exe file to start the Euro Conversion wizard. The following screen appears:



Figure 2-7 Baan E-Enterprise conversion tool.

- 2 Click Next to continue. The following screen appears:



Figure 2-8 External conversion

- 3 Select **External Conversion** and click **Next**. If you did not carry out the internal conversion in the first place, the following message appears:

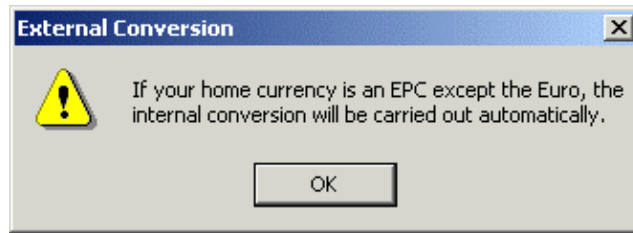


Figure 2-9 External conversion message.

- 4 Click **OK** to continue. The following screen appears:



Figure 2-10 List of EPC business partners

- 5 Click **Get** to retrieve the list of business partners who use an EPC currency.

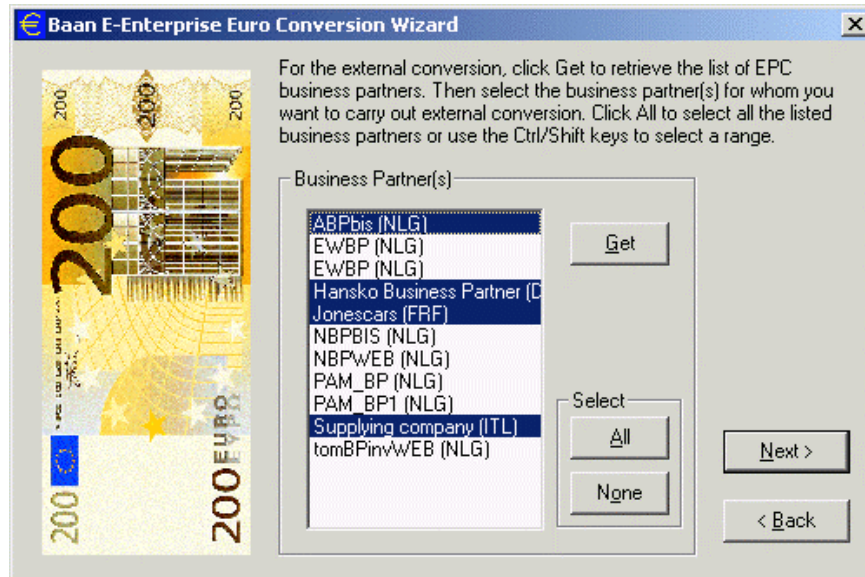


Figure 2-11 List example of Business partners

- 6 Select the business partner(s) for whom you want to carry out the external conversion. Click **All** to select all the listed business partners or use the CTRL+SHIFT keys to select a range.

- 7 Click **Next** to continue. The following screen appears:

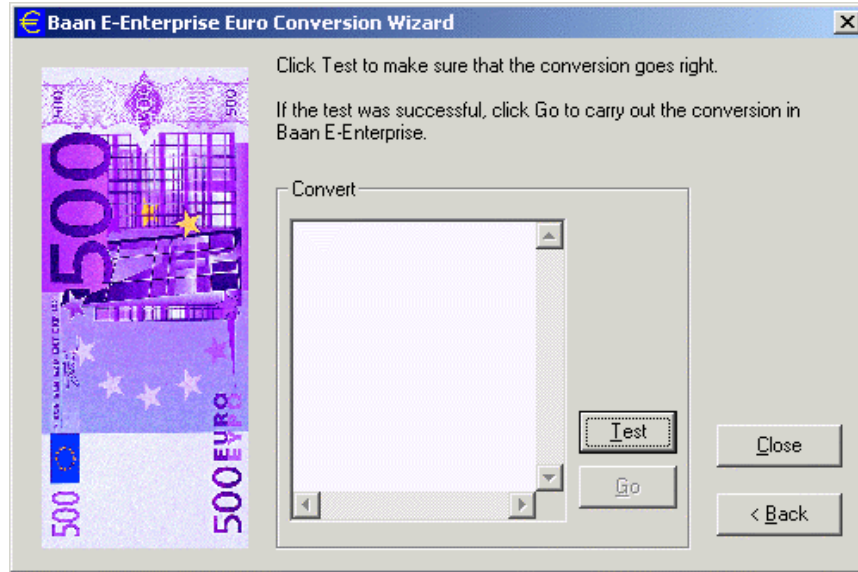


Figure 2-12 External conversion test.

- 8 Click **Test** to check the E-Sales application for the external conversion. If the test is successful, the following screen appears:

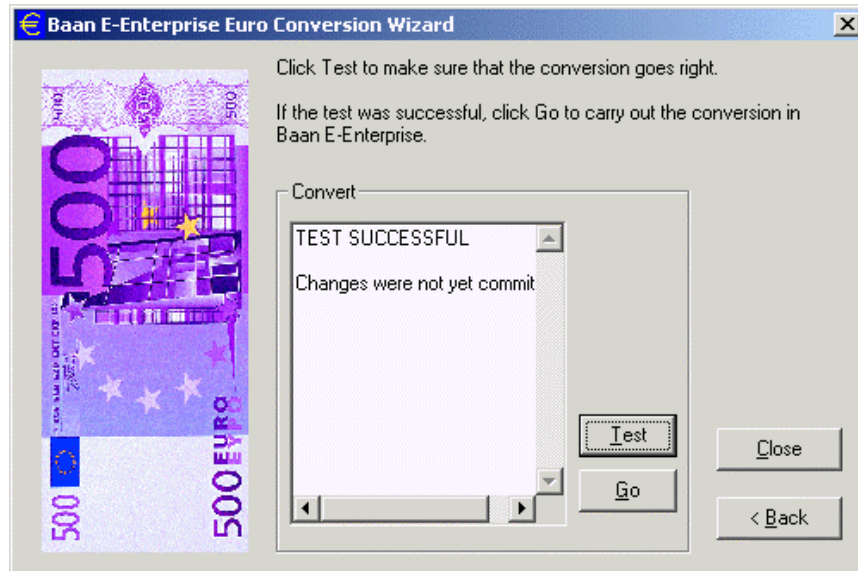


Figure 2-13 Successful test

- 9 Click **Go** to carry out the external conversion. When the conversion finishes, the following screen appears:

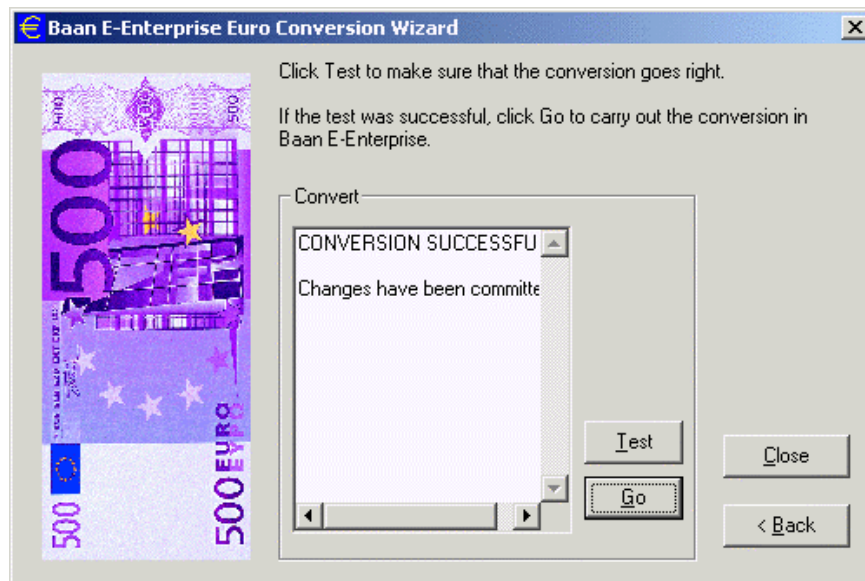


Figure 2-14 Successful external conversion

- NOTE** After the **external** conversion is carried out for all EPC business partners, the valid product prices that are defined in an EPC currency, other than the former home currency, are set to Expired.
- 10 Click **<Back** to select and carry out the external conversion for other business partners or click **Close** to stop. For more information on the external conversion, refer to Step 3 in this procedure.
- 11 Carry out the post checks as described in Chapter 4, “Post euro conversion,” in this document.

3 Euro conversion in E-Procurement

Introduction

This chapter describes the impact of the euro conversion on the standard E-Procurement application.

If customizations that affect any euro aspects in E-Procurement are added to the standard E-Procurement application, this euro conversion tool might not work. You are advised to check your customizations before you use this conversion tool.

Possible integrations

E-Procurement can have integrations with various applications. This section describes the possible integrations, and the impact of the euro conversion on these integrations.

E-Sales, OWB integration

If you integrate with the E-Sales application, make sure that the euro conversion is also carried out in this application. Currencies of all OWB requisitions are converted into euro. However, for best results, do not keep any OWB requisitions before conversion in E-Procurement.

BAAN IV/BaanERP BIS (backend systems)

If you use BIS pricing in E-Procurement, the product prices on all levels, and tax amounts, if tax is used, are retrieved from the BAAN IV/BaanERP backend. The backend conversion consists of two major conversion processes: the internal conversion and the external conversion. More details of these processes are described in the referenced documents that are mentioned in "References," in Chapter 1, "Introduction," in this document.

Internal conversion

If the internal conversion has been carried out in the backend, the home currency, the amounts in the home currency, and currency-related data, such as rates, rate factor, amount limits, prices in item purchase data, and so on are changed.

E-Procurement must also be updated concerning the data mentioned previously when the internal conversion has been carried out in the backend.

External conversion

If the external conversion has been carried out in the backend, the currency data and amount data related to suppliers and customers, who are business partners, is changed. The data, such as purchase contracts, purchase orders, and invoices, are changed. The external conversion can be carried out for each individual business partner.

Therefore, after the external conversion in the backend, you must also carry out the external conversion in E-Procurement for the applicable business partner(s).

NOTE

For best results, before you carry out the euro conversion, transfer all purchase orders that must be received in BIS systems to BIS.

In addition, matching and transferring all invoices to BIS systems is also advisable.

Euro conversion

Similar to the backend system, the euro conversion in E-Procurement also consists of an internal conversion and an external conversion. The following sections describe these conversions in detail.

Internal conversion

With the internal conversion, you can convert the following in E-Procurement:

- The home currency, if this currency is defined as an EPC currency.
- Currencies of administrative offices.
- Currency rates of non-EPC currencies, however, only if the home currency is an EPC currency.
- Budgets.
- Prices in the contracts.
- Product procurement prices and discounts.
- The freight costs.
- Spending limit of the users whose administrative office currency is EUR.
- Document rules.

NOTES

If a budget has been defined for an administrative office whose currency is EPC and one of the budget dimensions is Requisition Cost, the value of the budget Cost will not be converted into the euro currency.

If an approval rule has been defined for an administrative office whose currency is EPC, and one of the approval filters is Requisition Cost, the value of the filter will not be converted into the euro currency.

If the home currency is an EPC currency, you must first carry out the internal conversion and, subsequently, the external conversion. If you first run the external conversion, the internal conversion will be carried out automatically.

If the home currency is not an EPC currency, you do not need to carry out the internal conversion. If your business partners are using an EPC currency, proceed with the following section in this chapter, "External conversion."

Only the valid budgets and product prices that are defined in the home (EPC) currency are converted. Similarly, currencies of only those administrative offices that are defined in the home (EPC) currency will be changed.

The expired product prices that are defined in the home currency and all expired product prices that are defined in other EPC currencies remain unchanged.

If valid product prices other than the former home currency exist in an EPC currency, the euro conversion tool automatically fills the expiry dates for these product prices when the external conversion has been carried for all EPC business partners.

The following steps describe how to carry out the internal conversion in E-Procurement:

- 1 Start the Euro Conversion wizard. The following screen appears:



Figure 3-1 Baan E-Enterprise Euro conversion tool

- 2 Click Next to continue. The following screen appears:



Figure 3-2 Internal conversion

- 3 Select **Internal Conversion** and click **Next**. The following screen appears:

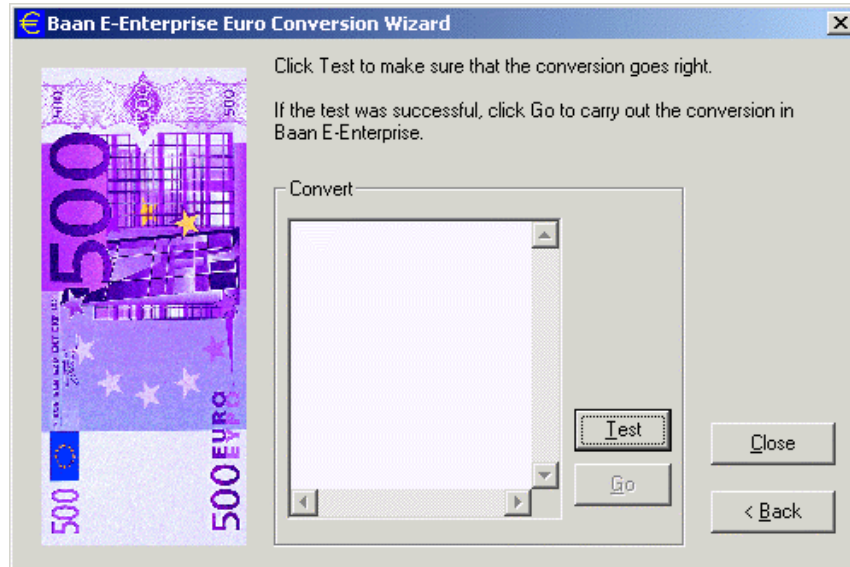


Figure 3-3 Internal conversion test

- 4 Click **Test** to check the E-Procurement application for the internal conversion. If the test is successful, the following screen appears:

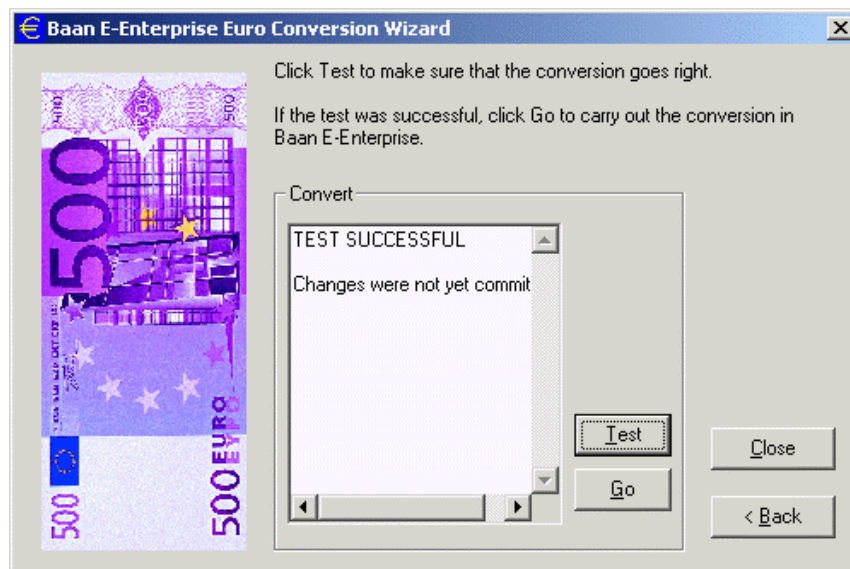


Figure 3-4 Successful test

If the test is unsuccessful, the following messages can appear:

- **No Euro Currency Defined:** This message appears if you did not define, or did not correctly define, a euro currency in E-Procurement. Go to the E-Procurement application and make sure that the **Euro Currency** check box and the **EPC** check box are selected for the euro currency.
- **No Home Currency Defined:** This message appears if you did not define, or did not correctly define, a home currency in E-Procurement. Go to the E-Procurement application and make sure that the **Home Currency** check box is selected for your home currency.
- **Home Currency Not an EPC:** This message tells you that, because the home currency in E-Procurement is not an EPC currency, you do not have to carry out the internal conversion. If you are sure that the existing home currency is an EPC currency, go to the E-Procurement application and make sure that the **EPC** check box is selected for the home currency.

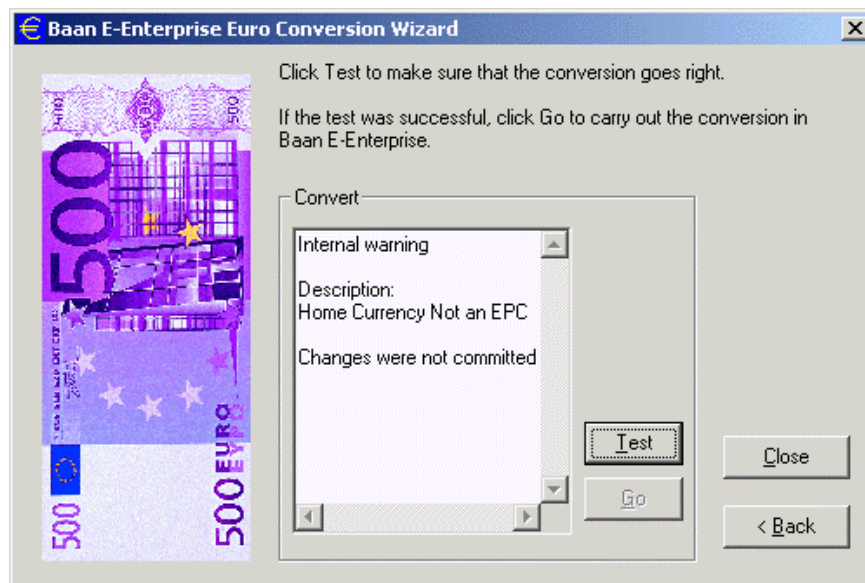


Figure 3-5 Example of an Internal conversion error message.

- 5 Click **Go** to carry out the internal conversion. After the conversion finishes, the following screen appears:

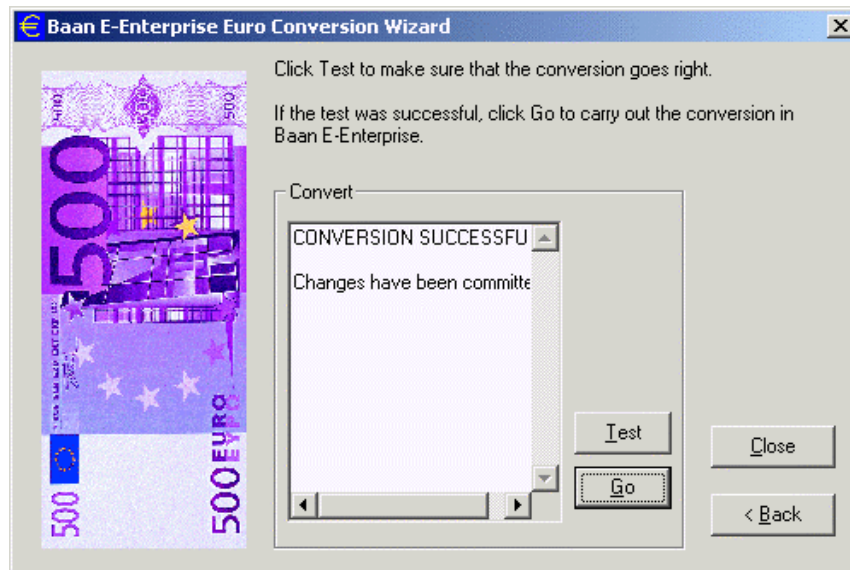


Figure 3-6 Successful internal conversion

- 6 Click **<Back** to select and carry out the external conversion or click **Close** to stop. For more information on the external conversion, refer to Step 3 in the following section.

External conversion

With the external conversion, you can convert the following in E-Procurement:

- Business partner currency.
- Basket currency.
- Requisitions, which can be Created, Under Approval, Under Consolidation, Sent, Received or Invoiced. Cost by Unit, Discount Amount, Tax Amount and Freight Cost on the requisition lines will be converted. Only those requisitions will be converted whose basket currency is an EPC currency.
- Invoices, which can be Imported, Matched, Approved, or Exported. Invoice Amount, Tax Amount and Freight Amount will be converted. Only those Invoices lines will be converted whose invoice header currency is an EPC currency.
- Customer product prices.

NOTES

If the home currency is an EPC currency, you must first carry out the internal conversion and, subsequently, the external conversion. If you first run the external conversion, the internal conversion will be carried out automatically.

If the home currency is not an EPC currency, you only have to carry out the external conversion for the applicable business partners.

The closed requisitions that are defined in an EPC currency and corresponding invoices that have been exported remain unchanged.

The following steps describe how to carry out the external conversion in E-Procurement:

- 1 Start the Euro Conversion wizard. The following screen appears:



Figure 3-7 Baan E-Enterprise conversion tool.

- 2 Click **Next** to continue. The following screen appears:



Figure 3-8 External conversion

- 3 Select **External Conversion** and click **Next**. If you did not carry out the internal conversion in the first place, the following message appears:

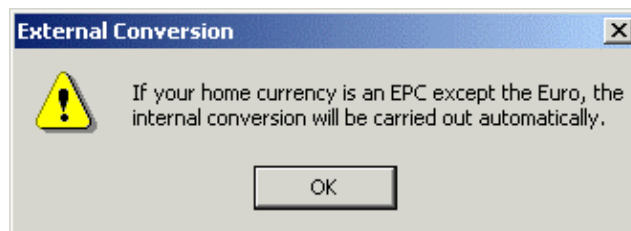


Figure 3-9 External conversion message.

- 4 Click OK to continue. The following screen appears:



Figure 3-10 Listing EPC Business partners

- 5 Click Get to retrieve the list of business partners who use an EPC currency.

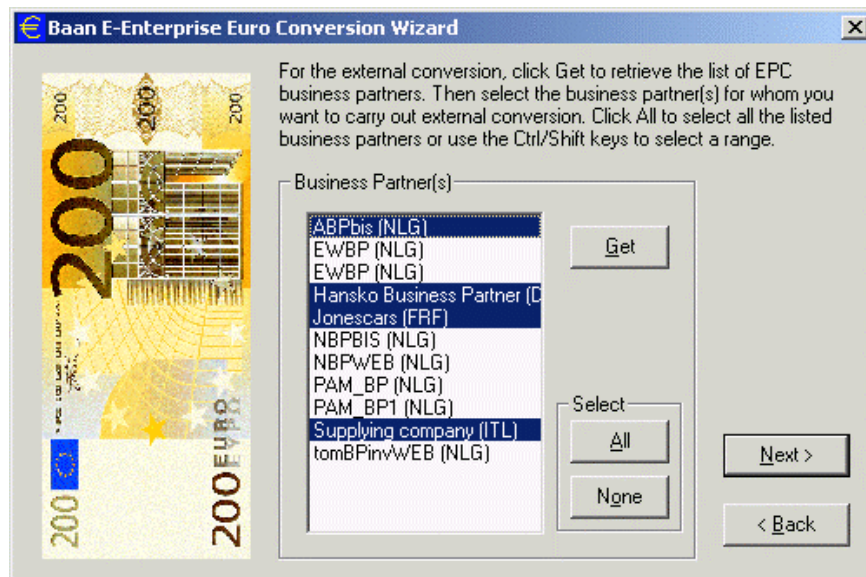


Figure 3-11 List example of Business partners

- 6 Select the business partner(s) for whom you want to carry out the external conversion. Click **All** to select all the listed business partners or use the CTRL/SHIFT keys to select a range.

NOTES

If a basket has an EPC currency, then conversion will apply to all requisition lines irrespective of whether business partners are selected.

If an invoice line has an EPC currency, then conversion will apply irrespective of whether business partner is included in the selection.

- 7 Click **Next** to continue. The following screen appears:

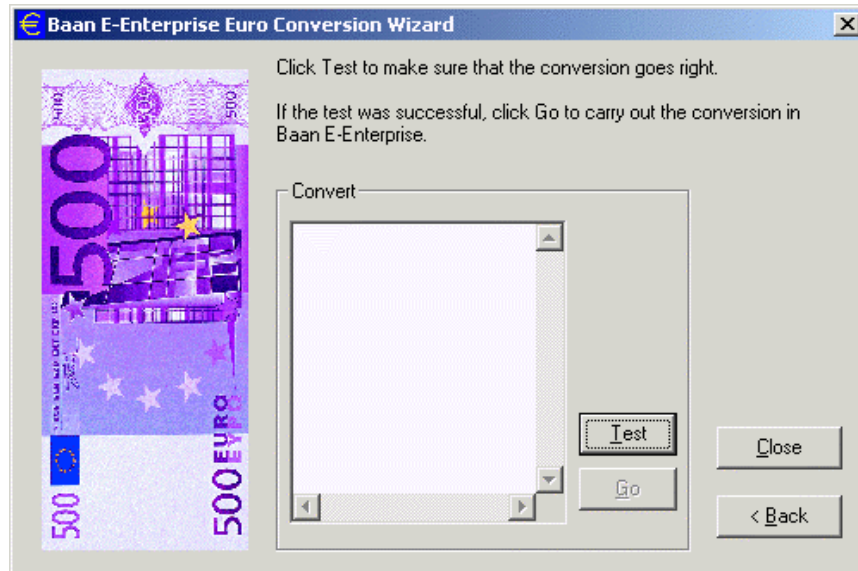


Figure 3-12 External conversion test.

- 8 Click **Test** to check the E-Procurement application for the external conversion. If the test was successful, the following screen appears:

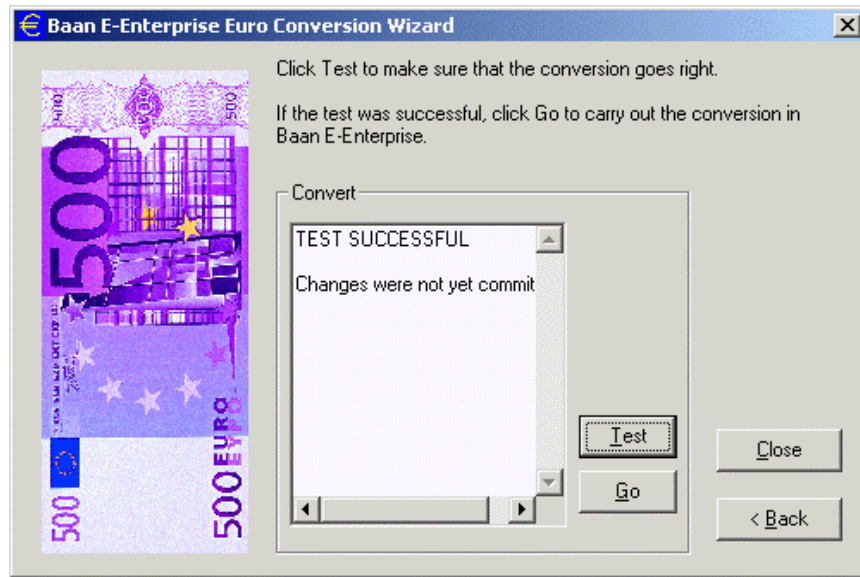


Figure 3-13 Successful test

- 9 Click **Go** to carry out the external conversion. After the conversion finishes, the following screen appears:

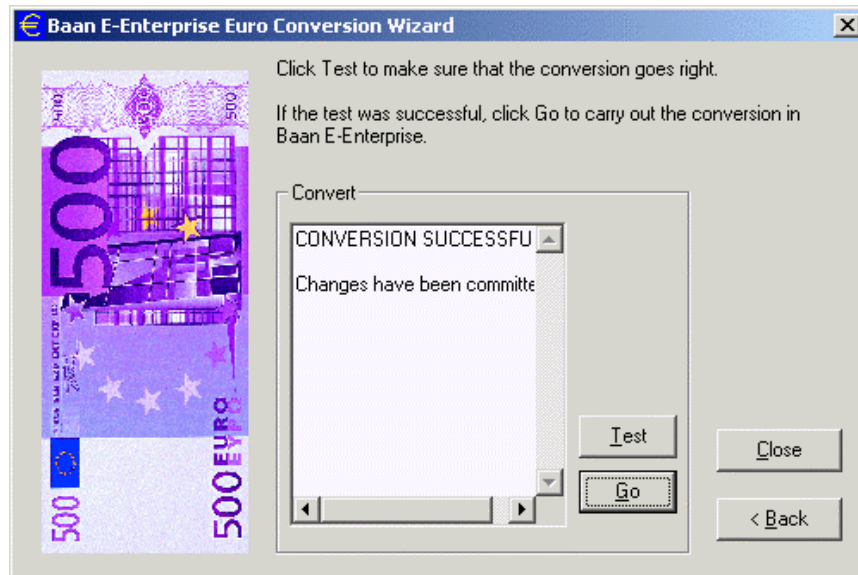


Figure 3-14 Successful external conversion

- 10 Click **<Back** to select and carry out the external conversion for other business partners or click **Close** to stop. For more information, refer to Step 3 in this procedure.
- 11 Carry out the post checks as described in Chapter 4, “Post euro conversion,” in this document.

4 Post euro conversion

Post checks

This chapter describes the checks you can carry out after you complete the internal conversion and the external conversion. The checks are listed by E-Enterprise component: E-Common, E-Sales and E-Procurement.

E-Common post checks

Internal conversion post checks

After the internal euro conversion is successfully completed, you can perform the following checks in the E-Common component:

- If the former home currency was an EPC currency, go to E-Manager/Common/Currencies and make sure the home currency is set to the euro currency, and that the currency rate of all non-EPC currencies has been converted into the euro currency rate.
- If the former home currency was not an EPC currency, go to E-Manager/Common/Currencies and make sure that the home currency remains unchanged.
- Go to E-Manager/E-Catalog/Products and make sure all the valid product prices, including the discount amount and freight cost amount in a former EPC currency, are converted into the euro currency.
- Go to E-Manager/E-Catalog/Contracts and make sure that all the contracts that contain amounts in a former EPC currency are converted into the euro currency.

External conversion post checks

After the external euro conversion has been successfully carried out, you can perform the following checks in the E-Common component:

- Go to E-Manager/Common/Business Partners and make sure that the currency has been changed to the euro for all EPC business partners.
- Go to E-Manager/Common/Customers and make sure that the discount amount has been converted into the euro currency for all EPC business partners.

NOTE You can also use the Enterprise Manager in MS SQL Server to check the previously mentioned changes.

E-Sales post checks

Internal conversion post checks

After the internal euro conversion has been successfully carried out, you can perform the following checks in the E-Sales component:

- Go to E-Manager/Sales/Product Prices and make sure that all valid product prices, including the discount amounts, in the former home currency are converted into the euro currency.
- Go to E-Manager/Sales/Freight Groups and make sure that all additional costs are converted into the euro currency.
- Go to E-Manager/Sales/Freight Costs and make sure that all delivery freight prices and item freight prices are converted into the euro currency.

External conversion post checks

After the external euro conversion has been successfully carried out, you can perform the following checks:

- If the external conversion has been carried out for all EPC business partners and valid product prices are defined in an EPC currency other than the former home currency, go to E-Manager/Sales/Product Prices and make sure that the prices of these products are set to expired.
- Go to E-Manager/Sales/Customer Product-Prices and make sure that all valid customer product-prices in the former EPC currency are converted into the euro currency.

NOTE You can also use the Enterprise Manager in MS SQL Server to check the previously mentioned changes.

E-Procurement post checks

Internal conversion post checks

After the internal euro conversion has been successfully carried out, you can perform the following checks in the E-Procurement component:

- Go to E-Manager/E-Common/Business Partners and make sure that all the currency of the Business Partners who use the former home currency is converted into the euro currency.
- Go to E-Manager/E-Common/Offices and make sure that all the currencies of the offices that use the former home currency are converted into the euro currency.
- Go to E-Manager/E-Budgets/Budgets and make sure that the currency and amounts in the budget lines in the former home currency are converted into the euro currency.
- Go to E-Manager/E-Budgets/Budget line Overview and make sure that the budget amount, approved amount, not approved amount, sent amount, received amount, closed amount, and available amount for the budget lines in the former home currency are converted into the euro currency.
- Go to E-Manager/E-Budgets/Budget Dimensions and make sure that the value of the filter Requisition Cost is converted into the euro currency.
- Go to E-Procurement/ Approval_Role/View Budget Consumption and make sure that the budget amount, posted amount, and available amount are converted into the euro currency.
- Go to E-Procurement/ Financial_Role/View Budget Consumption and make sure that the budget amount, posted amount, and available amount are converted into the euro currency.
- Go to E-Manager/E-Approval/Approval Rules and make sure that the amounts and currencies of all the approval rules are converted into the euro currency.
- Go to E-Manager/E-Catalog/Products/Procurement Information/Product Procurement Price and make sure that the procurement prices, along with discounts, of all the products are converted into the euro currency.
- Go to E-Manager/E-Catalog/Contract Lines and make sure that the prices, along with discounts, of all the contracts are converted into the euro currency.
- Go to E-Manager/E-Requisition/Document Rules and make sure that the From and To requisition costs are converted into the equivalent in the euro currency.

External conversion post checks

After the external euro conversion is successfully carried out, you can perform the following checks:

- Go to E-Procurement/Requisitioner_Role/Your Basket and make sure that all the currencies of all baskets in the former EPC currency are converted into the euro currency.
- Go to E-Procurement/ Requisitioner_Role/Saved Requisitions and make sure that the cost per unit, discount, tax, and total cost amount in the requisitions are converted into the euro currency. This must be the same in all views of the requisitions, including Submitted, Approved, Rejected, Sent, Received, Assisted, and To Consolidate.
- Go to E-Procurement/ Buyer_Role/To Review and make sure that the cost per unit, discount, tax and total cost amount in the requisition are converted into the euro currency. This must be the same in all views of the requisitions, including Saved, To Consolidate, Send, Consolidate & Send, and Close Requisitions.
- Go to E-Procurement/ Approval_Role/To Approve Requisitions and make sure that the cost per unit, discount, tax, and total cost amount in the requisitions are converted into the euro currency. This must be the same in all views of the requisitions (Approval Actions).
- Go to E-Procurement/ Supplier_Role/Saved Requisitions and make sure that the requisition price, requisition amount, discount amount, and freight costs in the requisitions are converted into the euro currency. This must be the same in all views of the requisitions.

NOTE If a basket has an EPC currency, the conversion will apply to all requisition lines irrespective of whether business partners are selected.

- Go to E-Procurement/ Financial_Role/Invoice Matching and make sure that the Gross amount of the invoices is converted into the euro currency. Check for all invoices, which are in status Imported, Matched, and Approved.

NOTE If the invoice line currency is an EPC currency then conversion will apply irrespective of whether the business partner is included in the conversion list.

- Go to E-Procurement/ Financial_Role/Accrual Overview and make sure that the Gross amount of the invoices is converted into the euro currency.

NOTE Any download by the supplier on purchase requisitions must have the euro, and any invoice being created by the supplier must be in the euro currency.

You can also use the Enterprise Manager in MS SQL Server to check the previously mentioned changes.

To uninstall

- 1 First, run the Install.exe file in the folder created in “Installation and configuration,” in Chapter 1, “Introduction.”
- 2 Click **Uninstall** to remove the MTS component from the E-Enterprise MTS package.

You can now remove the created folder.

