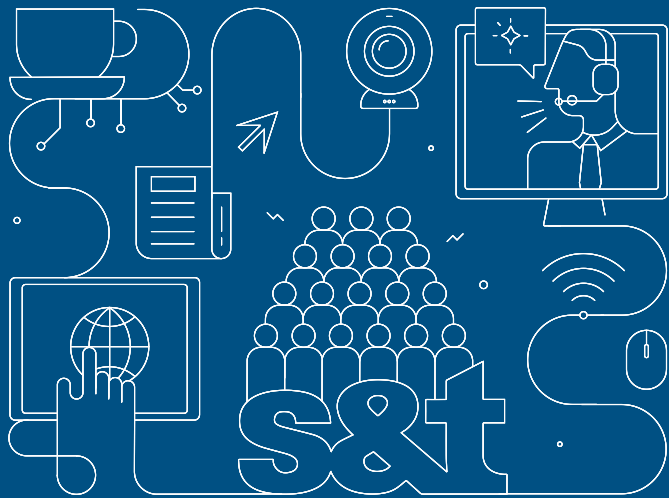




STANDARD AUDIT FILE: JPK_VAT WITH DECLARATION IN INFOR LN



Version	Date	Changes	Author
1.0	1.05.2020	Document created	Anna Duda
1.1	6.05.2020	Approval	Maciej Sitko, Paweł Andruchowycz

TABLE OF CONTENTS

What does the presentation entail?



- › Introduction and reservations
- › Preparing VDEK – sequence of operations
- › Specifics of handling VDEK:
 - › Configuration
 - › Preparing JPK_VAT (JPK4)
 - › VDEK header
 - › Register in VDEK
 - › Declaration in VDEK
 - › XML
- › Summary

INTRODUCTION

What is the purpose of this presentation?

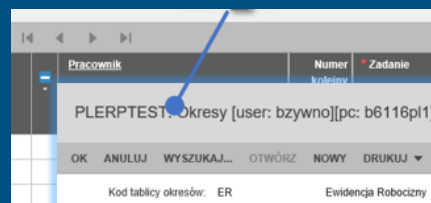
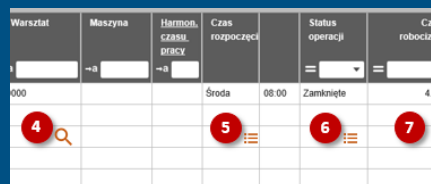
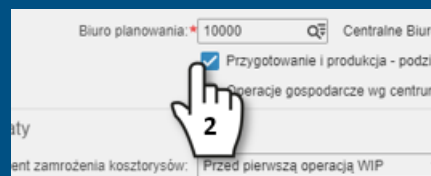
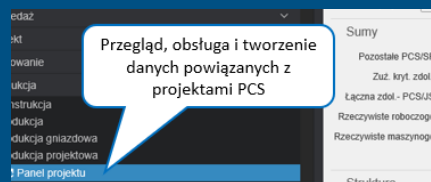


- › This presentation is aimed at guiding the User through the new elements in the Standard Audit File functionality, so that he can efficiently perform the following tasks:
 - › add the required definitions and configure the parameters
 - › prepare and verify data in the Register
 - › prepare the Declaration
 - › create a new XML file for JPK_VAT with the Declaration
- › Full description of all sessions, fields, and specific cases is available in the Standard Audit File Documentation.

Note: the new tax reporting form is formally known as **JPK_VAT with declaration**, and the file names are **JPK_V7M** and **JPK_V7K**. To easily distinguish between the existing and the new files, we will use the following working names: **JPK_VDEK** or **VDEK**.

INTRODUCTION

Used designations



- › In the bubble-shaped tooltips, we have described menu items and selected fields in the sessions.
- › The hand-shaped cursors indicate actions which require initiating specific system options by clicking. The applicable sequence is indicated by numbers in the cursors.
- › The circular symbols **1** indicate fields in which you must enter specific data. The applicable sequence is indicated by the numbers within. Icons with a magnifying glass symbol **1** indicate the ability to make a selection after expanding the field, while icons with a list symbol **1** identify selection from a drop-down list.
- › Sessions opened after expanding a field are surrounded by a blue border and are accompanied by an arrow.
- › In the notes to selected slides, you can find additional explanations and comments (usually with a * reference).

PREPARING VDEK – SEQUENCE OF OPERATIONS



01.

CONFIGURE

Configure the VDEK parameters – once in the beginning and then for new transactions, as required.

02.

PREPARE JPK_VAT

Prepare the JPK_VAT (JPK4) Register as before. Do not create an XML for JPK_VAT.

03.

CREATE A VDEK HEADER

Navigate to the new VDEK-handling session and create a header for a specific month.

04.

REGISTER

Generate and verify Register data – including the new designations

05.

APPROVE THE REGISTER

Accept the Register entries to obtain the Declaration amounts.

06.

VERIFY THE DECLARATION

Verify the calculated amounts in the Declaration and fill in the fields that are not completed automatically.

07.

APPROVE THE DECLARATION

If everything has been prepared and verified, approve the Declaration.

08.

CREATE THE XML

Export the Register and Declaration to XML.

CONFIGURATION

Details



Quarterly or monthly
Declaration

Document type
designations

Commodity group
code designations

Bad debt relief

- › The type of declaration* – monthly or quarterly – is set in the **Sales and Purchase VAT** tab of the **SAF Parameters** session.
- › Specific types of documents are marked on the level of transaction type in the session **SAF Invoice Defaults**.
- › Newly introduced codes for commodity groups and procedures are entered by mapping transactions on the level of item groups, items, tax codes, transaction types, and business partners in the session **SAF Commodity Codes**.
- › When using bad debt relief in accounts receivable**, an appropriate transaction type designation is set in the session **SAF Invoice Defaults**.

CONFIGURATION

SAF Parameters – new options



In the **VDEK Period Type** field, select whether you submit the declaration monthly or quarterly.

If VDEK should prompt a list of documents for the register part, select the option **Fill VDEC Entries Automatically**.

In the **Split Payment Amount Limit** field, set the current limit for the MPP designation.

CONFIGURATION

SAF Invoice Defaults – new options



infor LN UI

Menu Strona główna SAF Invoice Defaults

Transaction Type: FSM Sales Invoices fakt sprz marża

Invoice Type: VAT Invoice

Invoice Header:

☐ Triangular Invoice

☐ Cash Method

☐ Self Billing

☐ Reverse Charge

☐ Exempted

Exemption Basis: Not Applicable

Exemption Reason:

Correction Reason:

☐ Execution

Execution Authority:

☐ Tax Agency

Agent Name:

Agent Address:

Agent Tax ID:

☐ New Means of Transport

☐ Travel Agencies

☐ Used Goods

☐ Works of Art

☐ Collectibles and Antiques

VDEC Evidence: Not Applicable

☐ Bad Debts

Select the **Bad Debts** option for transaction types used to post transactions pertaining to bad debt relief.

From the drop-down list, select the appropriate **VDEC Evidence** if it concerns the specific transaction type.

Types for sales

Not Applicable

RO (Cash Registers Sales)

FP (Receipt Invoice)

WEW (Internal Document)

Types for purchase

Not Applicable

MK (Cash Method)

VAT_RR (Flat Rate Invoice)

WEW (Internal Document)

CONFIGURATION

SAF Commodity Codes



Menu		Strona główna		SAF Commodity Code		Description
				(R)		(R)
☐	☐					
☐	☐			B_MPV_PROWIZJA		Świadczenie usług pośr. oraz innych
☐	☐			B_SPV		Transfer bonu jednego przeznaczenia
☐	☐			B_SPV_DOSTAWA		Dostawa towarów oraz świadczenie usług
☐	☐			EE		Świadczenie usług telekomunikacyjnych,
☐	☐			GTU_01		Dostawa napojów alkoholowych - alkohol
☐	☐			GTU_02		Dostawa towarów, o których mowa w art.
☐	☐			GTU_03		Dostawa oleju opałowego w rozumieniu p
☐	☐			GTU_04		Dostawa wyrobów tytoniowych, suszu tyt
☐	☐			GTU_05		Dostawa odpadów - wyłącznie określony
☐	☐			GTU_06		Dostawa urządzeń elektronicznych oraz c
☐	☐			GTU_07		Dostawa pojazdów oraz części samochodowych o kodach
☐	☐			GTU_08		Dostawa metali szlachetnych oraz nieszlachetnych
☐	☐			GTU_09		Dostawa leków oraz wyrobów medycznych
☐	☐			GTU_10		Dostawa budynków, budowli i gruntów
☐	☐			GTU_11		Świadczenie usług w zakresie przenoszenia uprawnień
☐	☐			GTU_12		Świadczenie usług o charakterze niematerialnym
☐	☐			GTU_13		Świadczenie usług transportowych i gospodarki maga
☐	☐			I_42		Wewnątrzwspólnotowa dostawa towarów 42
☐	☐			I_63		Wewnątrzwspólnotowa dostawa towarów 63
☐	☐			IMP		Oznaczenie dot. podatku naliczonego z tytułu importu towarów
☐	☐			MPP		Transakcja objęta obowiązkiem stosowania MPP

infor LN UI

Menu Strona główna SAF Commodity Codes

SAF Commodity Code: GTU_06

Description: Dostawa urządzeń elektronicznych oraz części i materiał

Tax Origin: Sales

Text: Dostawa urządzeń elektronicznych oraz części i materiałów do nich, wyłącznie określonych w poz. 7-9, 59-63, 65, 66, 69 i 94-96 załącznika nr 15 do ustawy

Assignments

	Tax Origin	Item Group	Item Code	Tax Code	Transaction Type	Business Partner
☐	=	(R)	(R)	(R)	(R)	(R)
☐	Sales					CUS007125 SNT Services Po
☐	Sales					CUS007126 Intermarche Stru

In these fields, define the appropriate relationships based on which VDEK will assign commodity and procedure codes to transactions.

CONFIGURATION

Split payment mechanism



- › In VDEK, you must mark all sales and purchase documents which are subject* to the split payment mechanism – i.e. which concern items specified in the Annex no. 15 to the Polish VAT Act or which exceed the gross amount of PLN 15,000.
- › The invoice amount is checked by the VDEK functionality in LN based on the **Split Payment Amount Limit** parameter set in the **Sales and Purchase VAT** tab of the session **SAF Parameters**.
- › Contents of the invoice are checked by mappings defined in the session **SAF Commodity Codes** – apart from items, you may also select a different way of retrieving the **MPP** designation (item group, tax code, transaction type, business partner).

CONFIGURATION

SAF tax positions



- › The list of SAF tax positions has been modified, but most of the existing mappings remain unchanged.
 - › Removed* the position concerning domestic sales in the reverse charge procedure.
 - › Removed* the position concerning purchases in the reverse charge procedure, according to Art. 17 Section 1 Item 7/8 of the Act.
 - › Renumbered** the tags (attributes) for tax positions beginning from K_31.
 - › Added new positions for margin-based procedures***.

CONFIGURATION

SAF Tax Positions – sequence of operations

1. Click **Actions**.
2. Select **Import SAF Tax Positions...**
3. Click **Process**.

New column with attribute (tag) numbers for the VDEK XML.

The screenshot displays the Infor LN UI for the 'SAF Tax Positions' configuration. The main table lists various tax positions with columns for Description, Tax Position, Tag/Attribute Name, VDEC Field, and Text. A callout box highlights the 'Actions' menu, which contains the 'Import SAF Tax Positions...' option. Another callout box shows the 'Import SAF Tax Positions' dialog with the 'Process' button highlighted.

SAF Tax Position	Description	Tax Position	Tag/Attribute Name	VDEC Field	Text
S0010	Sprzedaż na terytorium kraju, zwolnione od podatku	S0010	K_10	K_10	✓
S0020	Sprzedaż poza terytorium kraju	S0020	K_11	K_11	✓
S0030	Sprzedaż poza terytorium kraju art. 100 ust. 1 pkt 4 ustawy	S0030	K_12	K_12	✓
S0040	Sprzedaż na terytorium kraju 0%	S0040	K_13	K_13	✓
S0050	Sprzedaż na terytorium kraju 0% art. 129 ustawy	S0050	K_14	K_14	✓
S0060	Sprzedaż na terytorium kraju 5%	S0060	K_15		
S0070	Sprzedaż na terytorium kraju 5% VAT	S0070	K_16		
S0080	Sprzedaż na terytorium kraju 7% albo 8%	S0080	K_17		
S0090	Sprzedaż na terytorium kraju 7% albo 8% VAT	S0090	K_18		
S0100	Sprzedaż na terytorium kraju 22% albo 23%	S0100	K_19		
S0110	Sprzedaż na terytorium kraju 22% albo 23% VAT	S0110	K_20		
S0120	Wewnątrzwspólnotowa dostawa towarów	S0120	K_21		
S0130	Eksport towarów	S0130	K_22		
S0140	Wewnątrzwspólnotowe nabycie towarów	S0140	K_23		
S0150	Wewnątrzwspólnotowe nabycie towarów VAT	S0150	K_24		
S0160	Import towarów rozliczany zgodnie z art. 33a ustawy	S0160	K_25		
S0170	Import towarów rozliczany zgodnie z art. 33a ustawy VAT	S0170	K_26		
S0180	Import usług z wyłączeniem usług z art. 28b ustawy	S0180	K_27		
S0190	Import usług z wyłączeniem usług z art. 28b ustawy VAT	S0190	K_28		
S0200	Import usług, do których stosuje się art. 28b ustawy	S0200	K_29		
S0210	Import usług, do których stosuje się art. 28b ustawy VAT	S0210	K_30		

Import SAF Tax Positions

PROCESS CLOSE

Generate Date: 2020-03-09T09:10:00Z

☒ Generate and Link Tax Positions

☐ Overwrite

lppol7205m000

CONFIGURATION

VAT declaration positions



- › In the Standard Audit File Master Data menu, you can now find a new session – **VAT Declaration Positions.**
 - › The session contains a list of VAT declaration positions which are reported in the declaration part of the XML for VDEK and in which amounts are totaled from the existing SAF tax positions from the register part.
 - › This session is for informational purposes only – it does not require any configuration. In it, you can find descriptions of positions, as well as the defined rules based on which LN will calculate the Declaration amounts.

CONFIGURATION

VAT declaration positions



System code of the VAT declaration positions

Attribute (tag) of the VAT declaration positions – same as in the VDEK XML

- Standard Audit File
- Master Data
 - SAF Parameters
 - SAF Tax Rates
 - SAF Excluded Ledger Accounts

Launch the session

- SAF Tax Positions
- VAT Declaration Positions
- SAF Periods
- SAF Runs
- SAF Commodity Codes
- + Accounting Books (SAF 1)
- + Bank Statements (SAF 2)
- + Warehousing (SAF 3)
- + Purchase and Sales VAT (SAF 4)
- + VAT Invoices (SAF 5)
- + SAF Invoices
- + VAT Declaration (JPK_V7)

		VDEC Position	Tag/Attribute Name	Description	Value Type	Mandatory	Rule
		(A)	(A)	(A)	=	=	(A)
☐		N0010	P_10	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, zwolnionych od podatku	Integer	☐	K_10
☐		N0020	P_11	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_11+K_12
☐		N0030	P_12	Wysokość podstawy opodatkowania z tytułu świadczenia usług, o których mowa w art. 129 ustawy	Integer	☐	K_12
☐		N0040	P_13	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_13+K_14
☐		N0050	P_14	Wysokość podstawy opodatkowania z tytułu dostawy towarów, o której mowa w art. 129 ustawy	Integer	☐	K_14
☐		N0060	P_15	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_15
☐		N0070	P_16	Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_16
☐		N0080	P_17	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_17
☐		N0090	P_18	Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_18
☐		N0100	P_19	Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_19
☐		N0110	P_20	Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług na terytorium kraju, opodatkowanych stawką 22%	Integer	☒	K_20
☐		N0120	P_21	Wysokość podstawy opodatkowania z tytułu wewnątrzwspólnotowej dostawy towarów	Integer	☐	K_21
☐		N0130	P_22	Wysokość podatku należnego z tytułu wewnątrzwspólnotowej dostawy towarów	Integer	☐	K_22
☐		N0140	P_23	Wysokość podstawy opodatkowania z tytułu wewnątrzwspólnotowego nabycia towarów	Integer	☒	K_23
☐		N0150	P_24	Wysokość podatku należnego z tytułu wewnątrzwspólnotowego nabycia towarów	Integer	☒	K_24
☐		N0160	P_25	Wysokość podstawy opodatkowania z tytułu importu towarów rozliczanego zgodnie z art. 33a ustawy	Integer	☒	K_25
☐		N0170	P_26	Wysokość podatku należnego z tytułu importu towarów rozliczanego zgodnie z art. 33a ustawy	Integer	☒	K_26
☐		N0180	P_27	Wysokość podstawy opodatkowania importu usług bez usług nabywanych od podatników podatku od wartości dodanej zgodnie z art. 28b ustawy	Integer	☒	K_27
☐		N0190	P_28	Wysokość podatku należnego importu usług bez usług nabywanych od podatników podatku od wartości dodanej zgodnie z art. 28b ustawy	Integer	☒	K_28
☐		N0200	P_29	Wysokość podstawy opodatkowania importu usług nabywanych od podatników podatku od wartości dodanej zgodnie z art. 28b ustawy	Integer	☒	K_29
☐		N0210	P_30	Wysokość podatku należnego importu usług nabywanych od podatników podatku od wartości dodanej zgodnie z art. 28b ustawy	Integer	☒	K_30

Type of amount

Calculation method for the VAT declaration amount

Item description

PREPARING JPK_VAT

JPK VAT purchase and sales register



- › The JPK VAT purchase and sales register is prepared as before:
 - › Generate documents for the SAF using the session **Generate JPK4**.
 - › Verify the completeness and correctness of data in the session **SAF Purchase and Sales VAT**, for example:
 - › Verify the report **Print SAF Purchase and Sales VAT**.
 - › Compare the figures with the printouts of input and output VAT registers.
 - › Verify document data (business partner data, tax numbers).
 - › If necessary, you may also create an XML for JPK_VAT if it serves as the basis for verifying data.
- › However, the register is not exported to the final XML for JPK_VAT. It will not be required for the declaration for current periods (but it remains in use for corrections for the periods up to and including June 2020).

VDEK HEADER

Creating the declaration header



- › The preparation of JPK VDEK is initiated in the session **VAT Declaration Headers**.
 - › Add a new record.
 - › Select the **Month** for which the tax declaration must be prepared.
 - › Select the **Kind of Declaration** that must be created:
 - › For JPK_V7M – i.e. for monthly files which always contain both the Register and the Declaration – for original files, this will always be the **Full** type.
 - › For JPK_V7M – for files with corrections this can be the **Full**, **Entries**, or **Declaration** type, depending on what is being corrected (only the invoice header data or the amounts as well).
 - › For JPK_V7K – i.e. for files in which the Register is submitted every month and the Declaration is submitted every quarter – for original files, you select the type depending on the specific month.
 - › For JPK_V7K – for files with corrections you make a selection based on the month and the data subject to correction (invoice header data and/or amounts).
 - › Save the changes. LN automatically assigns a **Sequence Number***.

VDEK HEADER

Sequence of operations



1. Add a new group – for the current year.
2. Add a new declaration header.
3. Select the month.
4. Select the declaration type.
5. Save the changes.



- Standard Audit File
 - + Master Data
 - + Accounting Books (SAF 1)
 - + Bank Statements (SAF 2)
 - + Warehousing (SAF 3)
 - + Purchase and Sales VAT (SAF 4)
 - + VAT Invoices (SAF 5)
 - + SAF Invoices
- VAT Declaration (JPK_V7)
 - ☑ SAF Purchase and Sales VAT
 - ☑ VAT Declaration Headers
 - ☑ Export VAT Declaration

Launch the session

infor LN UI

Menu Strona główna VAT Declaration Headers

Calendar year: 2020

		Month	Correction	Declaration Type	Sequence Number	Period From	Period To	Declaration Status	Employee	
		=	=	=	=			=	[A]	[A]
☐		January	☐	Full	0	01.01.2020	31.01.2020	Created	PANDRUCH	Paweł Andruchowycz
☐		February	☐	Entries	0	01.02.2020	29.02.2020	Exported	ADUDA	Anna Duda
☐		February	☒	Entries	1	01.02.2020	29.02.2020	Validated	ADUDA	Anna Duda
☐		March	☐	Full	0	01.03.2020	31.03.2020	Validated	ADUDA	Anna Duda
☐		April	☐	Full	0	01.04.2020	30.04.2020	Validated	ADUDA	Anna Duda
☐		May	☐	Full	0	01.05.2020	31.05.2020	Exported	ADUDA	Anna Duda
☐		May	☒	Full	1	01.05.2020	31.05.2020	Exported	ADUDA	Anna Duda
☐		May	☒	Full	2	01.05.2020	31.05.2020	Exported	ADUDA	Anna Duda
☐		May	☒	Full	3	01.05.2020	31.05.2020	To be Validated	ADUDA	Anna Duda
☐		June	☐	Full	0	01.06.2020	30.06.2020	Created	ADUDA	Anna Duda
☐		July	☐	Entries	0	01.07.2020	31.07.2020	Created	PANDRUCH	Paweł Andruchowycz

REGISTER

Preparing the register part of VDEK



- › After creating a header, you prepare the register part of VDEK. For this purpose:
 - › Access the details of the declaration for a specific month.
 - › In the **SAF Invoices** tab, you can view the list of documents prepared in JPK_VAT (JPK4) to this date.
 - › In the **Actions** menu, click the command **Generate VAT Declaration Entries...**
 - › Set the full scope from the current month, without additional options – in this way, the prepared JPK_VAT (JPK4) will be present in VDEK.

During the generation process, new designations required for VDEK will also be assigned (document types and designations for commodity groups and procedures).

PREPARING REGISTERS

Sequence of operations

1. Select **Actions**.
2. Click **Generate VAT Declaration Entries...**



infor LN UI

VAT Declaration Header

Calendar Year: 2020 Month: September

Declaration Type: Full

Sequence Number: 0

Period: 01.09.2020 - 30.09.2020

Declaration Status: Created

Employee: ADUDA Anna Duda

Sales Tax Amount: 0,00 Purchase Tax Amount: 0,00

VAT Invoices Entries Commodity Codes SAF Positions Declaration

ACTIONS

- Generate VAT Declaration Entries... 1
- Approve 2
- Validate... 3
- Export 4
- Print
- Export and Import

You can only generate VDEK Register data if the status is Created.

	Tax	SAF Document	Currency	Business Partner	Country
		[R]	[R]	[R]	[R]
	Purch	0140328 PP	USD US Dollar	ACC000027	
	Purch	0140329 PP3	PLN Polish Zloty	ACC000027	
	Sales	20140329 PP3	PLN Polish Zloty	ACC000027	

REGISTER

Verifying the register part of VDEK



Register data can only be corrected if the header status is **Created**.

- › Verify the correctness and completeness of data* in the following tabs:
 - › **Entries** (list of documents),
 - › **Commodity Codes** (code designations),
 - › **SAF Positions** (amounts for SAF tax positions).
- › If the data must be corrected, then depending on the type of problem:
 - › You should correct the configuration and regenerate the VDEK register (with overwriting).
 - › You should correct the documents in JPK_VAT (JPK4) and regenerate the VDEK register (with overwriting).
 - › You can manually add/delete commodity codes (in the case of single missing transactions).

APPROVING THE REGISTER

Preparing the declaration part of VDEK



- › When the register is complete and correct, select the option **Approve** in the **Actions** menu.
- › When clicked, LN recalculates and fills in the amounts in the specific fields of the VAT declaration – the **Declaration** tab.

APPROVING THE REGISTER

Sequence of operations

1. Select **Actions**.
2. Click **Approve**.



The screenshot shows the Infor LN UI interface for the VAT Declaration Header. The 'Actions' menu is open, and the 'Approve' option is highlighted. A callout box points to the 'Approve' option, stating: 'After accepting, the header status becomes To be Validated.'

Calendar Year: 2020 Month: September

Declaration Type: Full

Sequence Number: 0

Period: 01.09.2020 - 30.09.2020

Declaration Status: Created

Employee: ADUDA Anna Duda

Sales Tax Amount: 0,00 Purchase Tax Amount: 0,00

VAT Invoices Entry Commodity Codes SAF Positions Declaration

			SAF Document	Currency	Business Partner	Country
			[R]	[R]	[R]	[R]
		20140328	PP	USD	US Dollar	ACC000027
		20140329	PP3	PLN	Polish Zloty	ACC000027
		20140329	PP3	PLN	Polish Zloty	ACC000027

VERIFYING THE DECLARATION

Verifying and correcting the declaration part of VDEK



Declaration data can be corrected as long as the header status is **To be Approved**.

- › You can verify the calculated amounts in the **Declaration** tab.
- › If you need to correct data in automatically calculated positions and the error results from Register (amount) data, you should:
 - › Revert the header status to **Created**.
 - › Correct JPK_VAT (JPK4) and the VDEK Register, following by regenerating the data.
 - › Click the **Approve*** action again.
- › In positions which are calculated by LN automatically, you can also clear the **Calculated** checkbox and enter the amount manually (the user login and last modified date are recorded).

COMPLETING THE DECLARATION

Positions not calculated in the declaration part of VDEK



- › The next step are positions which are not calculated by LN.
- › The specific positions listed below must be completed manually:
 - › In the case of amounts related to cash registers expenses, fill in the relevant positions (N0400 and N0430, i.e. P_49 and P_52).
 - › If amounts are transferred towards future tax obligations, you must fill in the relevant positions (N0500-N0520, or P_59-P_61).
 - › If a return is due, set the positions from N0460 to N0490 (P_55-P_58) accordingly.
 - › In the case of transferring a surplus to a subsequent period, fill in N0530 (P_62).
 - › If applicable, select the appropriate positions pertaining to specific actions (from N0540 to N0580, i.e. from P_63 to P_67).
 - › Specify the reason for correction (in the correction files) – N0610 (P_ORDZU).
- › Files requiring manual completion are the responsibility of the user preparing the Declaration.

DECLARATION

Session

infor LN UI

Menu Strona główna

VAT Declaration Header

VAT Declaration Headers

Calendar Year: 2020 Month:
☒ Correction
 Declaration Type: Full
 Sequence Number: 3
 Period: 01.05.2020 - 31.05.2020
 Declaration Status: To be Validated
 Employee: ADUDA Anna Duda
 Sales Tax Amount: 0,00 Purchase Tax Amount: 0,00

VAT Invoices Entries Commodity Codes SAF Positions Declaration

		* VDEC Position	Value Type	Calculated	Rule	Amount	Manually Changed	Selected
☐	☐	N0020 P_11 Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenie	Integer	☒	K_11+K_12	0,00	☐	☐
☐	☐	N0040 P_13 Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenie	Integer	☒	K_13+K_14	0,00	☐	☐
☐	☐	N0060 P_15 Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenie	Integer	☒	K_15	0,00	☐	☐
☐	☐	N0070 P_16 Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług	Integer	☒	K_16	0,00	☐	☐
☐	☐	N0080 P_17 Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenie	Integer	☒	K_17	876,00	☐	☐
☐	☐	N0090 P_18 Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług	Integer	☒	K_18	61,00	☐	☐
☐	☐	N0100 P_19 Wysokość podstawy opodatkowania z tytułu dostawy towarów oraz świadczenie	Integer	☒	K_19	10 706,00	☐	☐
☐	☐	N0110 P_20 Wysokość podatku należnego z tytułu dostawy towarów oraz świadczenia usług	Integer	☒	K_20	2 462,00	☐	☐
☐	☐	N0140 P_23 Wysokość podstawy opodatkowania z tytułu wewnątrzwspólnotowego nabycia t	Integer	☒	K_23	21 667,00	☐	☐
☐	☐	N0150 P_24 Wysokość podatku należnego z tytułu wewnątrzwspólnotowego nabycia towarów	Integer	☒	K_24	0,00	☐	☐

You can revert the declaration status here.

You can clear this checkbox...

...to manually enter the amount.

This checkbox will be selected in case of a manually entered amount.

APPROVAL

Approving VDEK



- › When data from both the register and declaration parts are correct and complete, they should be approved.
- › To do this, select the **Validate** option from the **Actions** menu.
- › A session used for validating and approving VDEK is launched.
- › LN changes the header status to **Validated** and locks all data prepared for the specific VDEK Register and/or Declaration. Now, you can:
 - › Still revert to the **To be validated** status.
 - › Proceed to creating the XML.



If, after starting the approval process, the status will be **Validation Error**, it can be manually changed to **To be validated** or **Validated** (depending on the type of error).

APPROVING VDEK

Sequence of operations

1. Select **Actions**.
2. Click **Validate..**
3. In the session that opens, click **Process** and select the output device for the report.



The screenshot shows the Infor LN UI interface. The main window is titled "VAT Declaration Header". It contains various input fields for declaration details, including Calendar Year (2020), Month (May), Declaration Type (Full), Sequence Number (3), Period (01.05.2020 - 31.05.2020), Declaration Status (To be Validated), and Employee (ADUDA). A toolbar at the top right includes buttons for Views, References, and Actions. The Actions menu is open, showing options like "Generate VAT Declaration Entries...", "Approve", "Validate...", "Export", "Print", and "Export and Import". The "Validate..." option is highlighted. A second dialog box, "Validate VAT Declaration", is open, showing a "PROCESS" button and a "CLOSE" button. The "PROCESS" button is highlighted. Below the dialog, a table shows VAT Invoices with columns for Type, Calculated, Rule, and Amount.

Type	Calculated	Rule	Amount
	=	[A]	=
	✓	K_11+K_12	0,00
	✓	K_13+K_14	0,00
	✓	K_15	0,00

XML FILE

Creating the XML file



- › If the header status is **Validated**, you can create the XML file.
- › To do this, launch the session **Export VAT Declaration**, using the **Export...** option from the **Actions** menu or directly from the VAT declaration (JPK_V7) menu.
- › In the session for exporting to XML, select the option **I accept the Terms of Service, having read the instructions***.
- › If you want to generate a draft XML, do not select the **Final Print** option.
- › If you want the XML to be final, select the option **Final Print**. VDEK header status changes to **Exported**.

The **Exported** status finally blocks the contents of the VDEK Register and Declaration for a specific month.

Afterwards, you can only:

- ❖ Create a correction**.
- ❖ Reexport to XML*** without changing any data.

EXPORTING TO XML

Sequence of operations

1. Select the declaration to be exported from the list...
2. ...or select the month for which the XML is created.
3. Accept the instructions.
4. If this is the final XML for the month, select **Final Print**.
5. Click **Export**. The existing default device for creating SAF files will be used.
6. Save the created file.
7. Click **OK** to finish the process.

Export VAT Declaration

EXPORT CLOSE

VDEC Header

Calendar Period: 2020 1 Month: October 2

Sequence Number: 0 Correction

Period: 01.10.2020 - 31.10.2020

Declaration Status: Validated

☐ I accept the Terms of Service 3

In the event of non-payment of the tax payable to the tax office within the applicable time limit or payment of the tax in an incomplete amount, this declaration constitutes the basis for the issuance of an enforcement order in accordance with the regulations on enforcement proceedings in administration.

The liability provided for in the provisions of the Fiscal Penal Code may be incurred for giving

Options

☐ Final Print

Creation Date: 2020 02:58 4

Ippol7440m000 431 en_US

Co chcesz zrobić z elementem jpk.zip (1.0 KB)?
Źródło: 10.48.17.13

Otwórz

Zapisz 6

Anuluj

Export VAT Declaration: Ippols7000.10

Process completed.

OK 7

BEYOND LN

What lies ahead for the created XML file?



- › VDEK handling in LN for a specific month ends upon the creation of a final XML file.
- › The XML file must be signed and submitted – in accordance with the guidelines of the Polish Ministry of Finance and/or the adopted mode of operation.
 - › Signing and submitting the XML file is not the subject of this presentation or the instruction manual for the Standard Audit File.

VDEK HANDLING – CHECKLIST



01.

✓ CONFIGURE

Configure the VDEK parameters – once in the beginning and then for new transactions, as required.

02.

✓ PREPARE JPK_VAT

Prepare the JPK_VAT (JPK4) Register as before. Do not create an XML for JPK_VAT.

03.

✓ CREATE A VDEK HEADER

Navigate to the new VDEK-handling session and create a header for a specific month.

04.

✓ REGISTER

Generate and verify VAT Register data – including the new designations

05.

✓ APPROVE THE REGISTER

Accept the Register entries to obtain the Declaration amounts..

06.

✓ VERIFY THE DECLARATION

Verify the calculated amounts in the Declaration and fill in the fields that are not completed automatically.

07.

✓ APPROVE THE DECLARATION

If everything has been prepared and verified, approve the Declaration.

08.

✓ CREATE THE XML

Export the Register and Declaration to XML.

THIS WAS THE...



STANDARD AUDIT FILE: JPK_VAT WITH DECLARATION IN INFOR LN

Anna Duda, online, 14 May 2020

S&T Services Polska

Postępu 21D
02-676 Warsaw
[+48 22 535 95 00](tel:+48225359500)
www.snt.pl
info@snt.pl

Królewska 57
30-081 Kraków
[+48 12 293 44 40](tel:+48122934440)
www.snt.pl
Infor.support@snt.pl

